

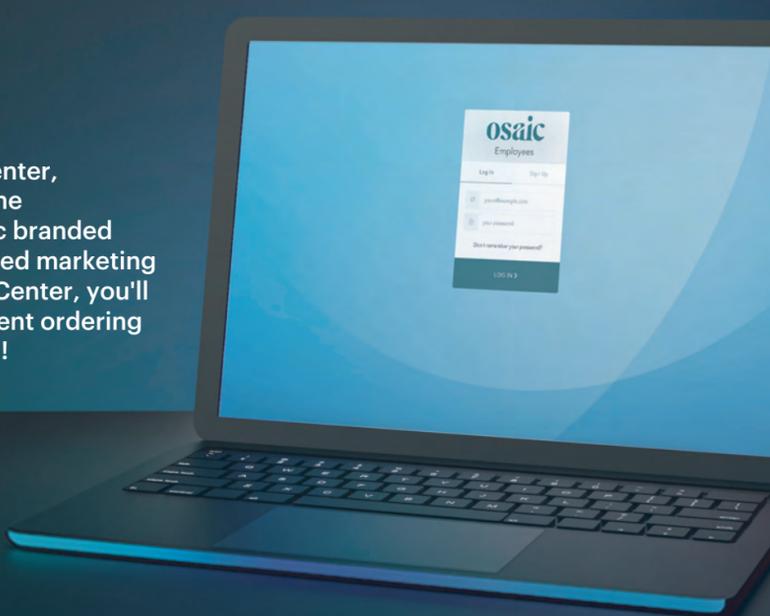


## We have exciting news!

Osaic welcomes you to ProShop Print Center, powered by Vista Corporate Solutions, the do-everything digital storefront for Osaic branded business cards and merchandise, designed marketing materials and more. With ProShop Print Center, you'll enjoy quality product options, a convenient ordering process, and everyday corporate pricing!

Visit your ProShop Print Center today!

**Osaic-Employee.OurProShop.com**



## Getting started with ProShop Print Center is easy!



1.

Visit your ProShop Print Center and sign up for an account with your work email.



2.

Select product. Some items will require customization.

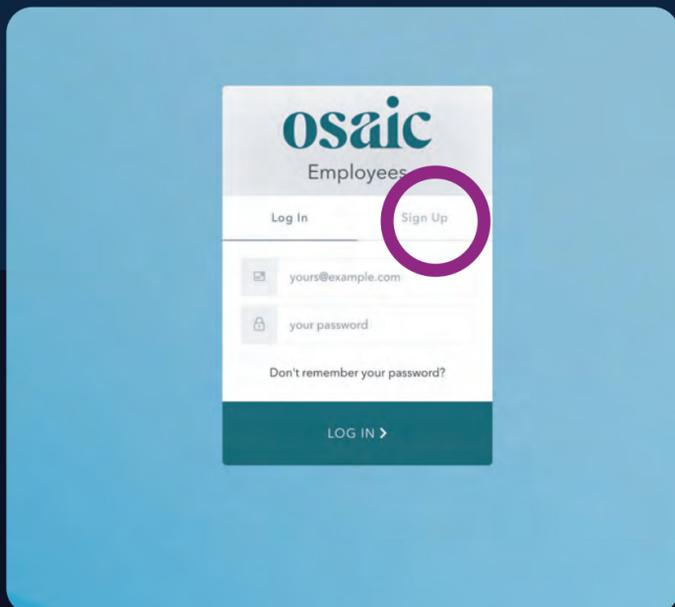


3.

Add to cart and checkout! (Orders over \$50 ship free!)

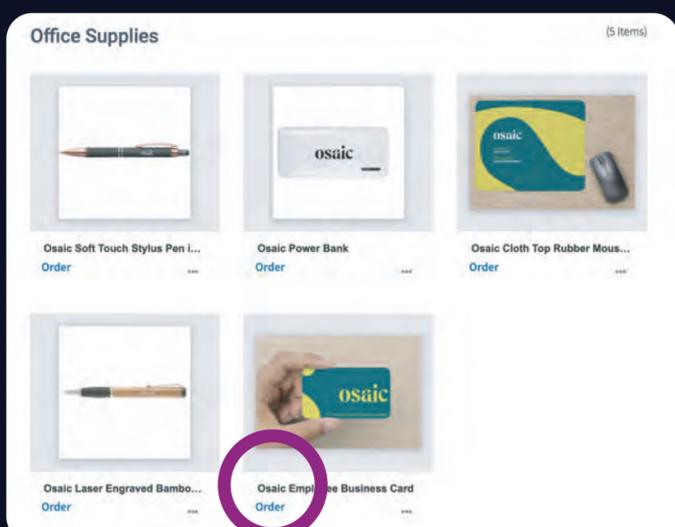
### How do I sign up?

Before placing an order on your ProShop Print Center, you will need to create a new account. Click the Sign Up tab on the log in screen to begin.

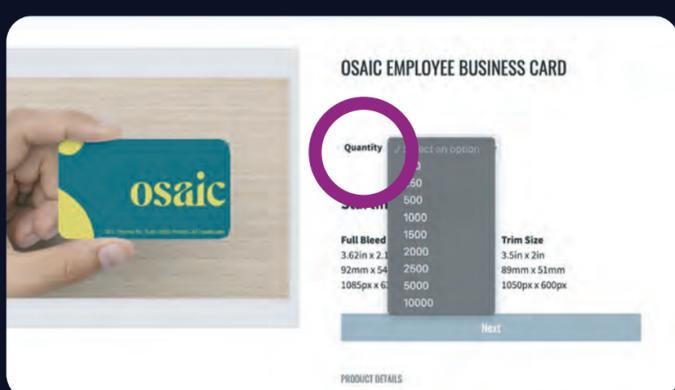


### How do I order my items?

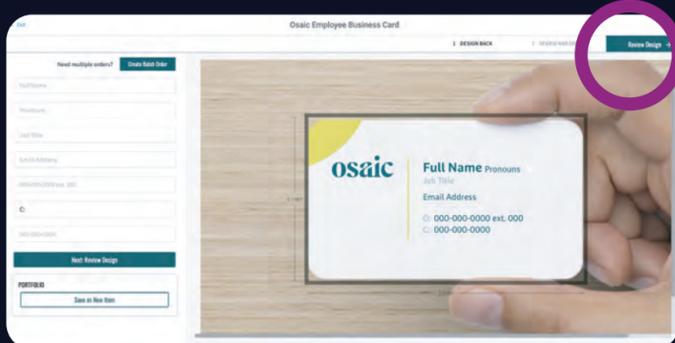
To begin, select the item you would like to order.



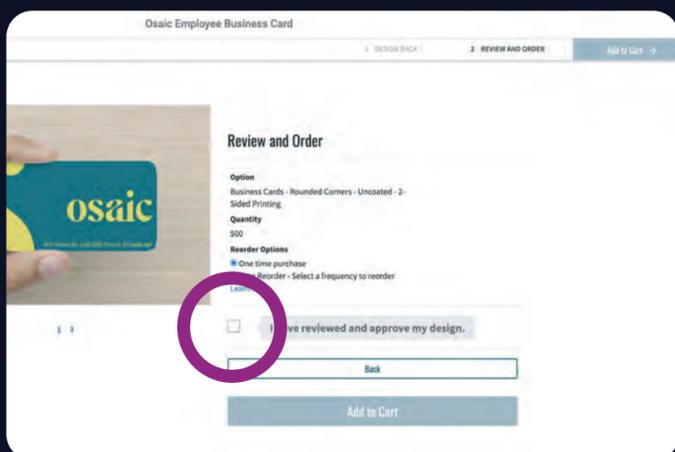
Then, select the quantity you would like.



In the design studio, you can enter your information in the fields on the left. The fields in the product will update as you type. Once completed, select **Review Design**.



Make sure to review all pages of your design, including front and back, then select **Add to Cart**. You will then be prompted to checkout by adding payment information, selecting preferred shipping speed and placing your order.



**Don't forget, all orders over \$50 ship FREE!**

### General Questions

#### How do I access my ProShop Print Center?

You can access your ProShop Print Center at **Osaic-Employee.OurProShop.com** Please bookmark this page for your convenience.

#### How do I log into my ProShop Print Center?

All users must register before ordering on their ProShop Print Center. Once you are registered, you can log in by entering your username and password. Please note that your Vista Corporate Solutions online ProShop Print Center is different from any other VistaPrint accounts you may have. You must create a new account to access ProShop Print Center.

#### I have a question regarding my order; who can I speak with?

We are here to help! Call us at 1.844.462.9288 or email us at [support@ourproshop.com](mailto:support@ourproshop.com) for questions about your order, ProShop Print Center. assistance, and account information.